

OSNA Executive Board Meeting
October 17th, 2009
Airport Embassy Suites
Portland, Oregon

President, Cindi Hiatt-Henry presiding.

Board member present:

Past President, Dave Harvey, President, Cindi Hiatt-Henry, Secretary, Becky Grubb, Treasurer, Marcie Christiansen, Area I, Rep, Kim Lindquist, Area V, Rep, Cindy heater-Judah, Area VI, Rep, Pam Suyematsu.

Board members absent:

President-Elect, David Short, Area II, Rep, Linda Montz, Area III, Rep Mary Hicks, Area IV, Rep, Lisa Fisher.

We have enough Board members present for a quorum.

Meeting began at 9:00 a.m.

President Cindi Hiatt-Henry welcomed everyone & lead the Pledge of Allegiance. Roll call was taken by Secretary, Becky Grubb.

President Cindi then reviewed the agenda & the meeting proceeded as follows:

1. Consent Agenda:

a) Budget, Treasurer: Marcie Christiansen.

Copy of the budget added to the minutes.

Marcie states that last year we over spent. Our local arrangements & meetings were more expensive. We also sent (9) members to ANC in Las Vegas, but we do retain a healthy balance of \$53,000.00. Marcie asks if we want to transfer \$3,000.00 to the money market account. Dave Harvey suggests that at the end of each fiscal year that we have a set amount of money in the checking account & put the balance into the money market. Kim Lindquist asks that if we have a healthy amount left can we put some of the money back into our membership for scholarships? The board will discuss these options further.

b) Minutes of June 13th, 2009 meeting: Secretary, Becky Grubb.

Becky briefly went over the minutes as some of the members did not receive them due to changes of positions & locations. Kim suggests that our basket that never made it to ANC due to lost in the mail, which she did receive back, be used as our silent auction basket for our State Conference in March. The board agrees. A motion is made that the minutes be approved as written & changed. Kim Lindquist made the motion, it was seconded by Cindy Heater-Judah. The board approves. Motion carries.

c) Area & Committee reports.
All reports were added to the minutes.

Old Business:

a) Laura Wells Scholarship: Marcie

The Laura Wells Scholarship fund was a one time donation made years ago by Laura Wells for School food nutrition members. The minimum balance is \$20,000.00. The board decides to let the interest money accumulate on the Laura Wells money market fund & if we have extra money over \$50,000.00 from our general fund that we will move it to the Laura Wells fund for scholarships. * Motion*. A motion made by Marcie that if the general fund is over \$50,000.00 the excess will be moved to the Laura Wells money market fund & may be used for scholarships. Becky seconds the motion. The board votes. The motion carries. Dave Harvey suggests that we create a scholarship form & set perimeters for it. The board discussion suggestions for the scholarship perimeters are:

1. State Conference \$500.00 value for registration & room.
2. A letter of recommendation from their food service manager.
3. A paragraph from the applicant of the benefits of the scholarship to them as a member.
4. (2) years experience in school food service.
5. All applications must be returned to the board by the end of December.

Each Area region can apply for (1) scholarship. The board will discuss the applications at our January board meeting & determine the recipients. Dave will create the scholarship form & send it out to the board.

b) Chapter Start Up Money Application

The Chapter start up money will come out of the general fund & will require an application form. Becky will check with Linda Aljets to see where we can get a list of active chapters in Oregon, and also what the SNA requirements are for a Chapter. Can there be Area meetings rather than Chapter meetings? President Cindi will ask Membership Chair, Linda Aljets, to attend our January board meeting to clarify SNA's direction on this matter. (Reference page 87 in our Blue Book B y Laws). Cindi will also ask Linda to explain to the board SNA's new certification program.

c) Website: Cindi & Dave

The board was given a website handout from Don Richardson, our webmaster, with items & prices for discussion. Cindi suggests that she would like to see a change to drop down menu's. Dave would like fill in forms. The board agrees that we would be interested in E-mail updates, word press, e-mail newsletters, a fill in registration form on line that can be e-mailed directly to Marcie. Cindi will appoint a sub-committee for technology. Marcie will ask Janelle from Hillsboro if she would be interested. The registration form needs to be done by the last week of school in December 2009.

d) School District Owned Membership: Dave Harvey

All SD owned memberships to be E-mailed to the board. OSNA has to approve. * Motion*.

Motion by Dave Harvey to allow District owned memberships in Oregon. Kim Lindquist seconds . The board votes. Motion carries. We will communicate this information via E-mail along with State Conference registration. We will also talk to the membership about this matter at State Conference.

e) Industry report: Marcie & Suzann

Suzann was not able to attend our meeting. Marcie reports that 52 names were on the roster at the Industry Seminar & that 10 more registered on site. Cindi says that she is seeing a better relationship between OSNA & Industry than in the past. Industry is part of OSNA. We would like them to share our common goals. We don't want their money. Marcie suggests that we share our scholarship information with Industry & have them participate with us.

f) Goals: Past & Future

Our (3) most important goals are:

1. Communication ---- not only between board members but also to our members.
2. Membership — keep members active & encourage more involvement, also to increase our membership through communication.
3. Better educational opportunities ---- offer certification classes at Conference. Make scholarships available to new members for on going education.

* Our new challenge in our goals is finances due to the economic downturn. We need to find ways to reduce costs. The board discussions include, possibly (3) meetings a year instead of (4). Meetings via conference calls. More information on the consent agenda reports. Marcie says that the Embassy Suites are much cheaper than the Holiday Inn. The board comments that they like the accommodations and the meeting set up at the Embassy Suites. Marcie will watch line items on our budget.

g) Conference: Dave Harvey for David Short

1. State Conference is March 12th & 13th, 2010 at the Salem Convention Center.
2. Our theme this year is , Red, White & Blue.
3. Dave Harvey met with some of our vendors.
4. ODE wants (2) things at conference:
 - a) A Friday ODE procurement class, Heidi is working on this.
 - b) A 10 hour certification class. Serve Safe.
5. Janet & Carol will each do a class on Saturday.
6. Janelle from Hillsboro would like to do a computer class.
7. Cindi appointed Dave Harvey to do the Conference program book.
8. Cindi will block rooms for Conference.
9. OSNA will pay Gail Andrews, our NW Rep, expenses for conference.
10. Cindi would like to get Diane Weber as our keynote speaker for conference, plus have her do (2) break out classes. Cindi has known Diane for 20 years. She is a fun person & a great motivational speaker. Diane has asked for \$2500.00 plus expenses. Cindi will ask Diane if she would do (3) classes.
11. We need approximately 25 conference classes. (5) classes per block, approximately 45 minutes each class. Last year, Gail suggested that we do (3) blocks of (1) hour classes with 20

minute breaks in between. We will consider her suggestion depending on what classes we can get.

Other suggested classes are :

a) Gossip in the kitchen.

b) SNA Certification & CEU's. Cindi will check with Gail on this.

c) SNA Credentialing test. Marcie & Cindi will check with SNA.

12. Dave Harvey will set up & work with our vendors.

13. Marcie checked into a processor for name tags for conference. It was cost prohibitive. Marcie will check into getting lanyard's for conference.

14. Cindi will check with Gail on conference ribbons.

15. Marcie will order SNA shirts for the board for conference.

16. Conference elections:

Positions for conference elections are: President-Elect, Treasurer, Area's 2,4,&6. Lisa Fisher is the nominations chair. Kim Lindquist Area I rep, will work with Lisa & Kim will count votes at conference as Lisa is a nominee.

17. Conference Bags: Dave Harvey

Dave says that we have enough bags left from last years conference.

h) Bend Chapter Refund: Cindy Heater-Judah

\$1100.00 was put back into OSNA's account at Bend chapters closing. The board requires a request from the Bend chapter to get their money back to restart up their chapter. Cindy will get that for the board.

3: New Business

a) Upcoming Conferences:

L.A.C. ---- February 28th thru March 3rd, 2010

Washington D.C.

Legislative Chair: Robin Stromberg

OSNA President: Cindi Hiatt-Henry

National Leadership Conference ---- April 15th thru 17th, 2010

Charleston, South Carolina

President: Cindi Hiatt- Henry

Pres-Elect: David Short

Secretary: Becky Grubb

Treasurer: Marcie Christensen

Area's 1,3, & 5. Kim, Mary, & Cindy

A.N.C. ---- July 11th thru 14th, 2010

Dallas, Texas

President: Cindi Hiatt-Henry

President-Elect: David Short

Secretary: Becky Grubb
Treasurer: Marcie Christensen
Area's 2,4, & 6. Linda, Lisa, & Pam
b) Next Meeting:

1. Cindi would like a Conference call in December for all Conference Committee's. T.B.D.
Cindi will contact all committee chairs about this information.

2. January Board meeting will be January 29th & 30th, 2010 at the Salem Residence Inn.(Costco Exit). Marcie will make reservations & let all board members know. All Consent Agenda reports are due to Cindi no later than January 15th, 2010.

3. Marcie suggests that our Summer Board meeting be in conjunction with Washington States Conference.

4. Future State Conference Dates:

Possible Summer schedule, where & when. Preference would be June after school is out OR August before school begins. We will include a survey in our State Conference program & get feed back from the members.

c) For the good of the Order

Meeting adjourned at 12:00 noon.
Lunch was at Stanfields at the Portland Airport.

Becky Grubb

OSNA Secretary