

OSNA Executive Board Meeting
January 29, 2011
Salem Conference Center
Salem, Oregon

President David Short presiding.

Board members present:

Past President, Cindi Hiatt Henry, President, David Short, President-Elect, Marcie Christiansen, Secretary, Becky Grubb, Treasurer, Cindy Longway, Area I rep, Kim Lindquist, Area IV rep, Lisa Fisher, Area VI rep, Pam Suyematsu.

Members absent:

Area II rep, Linda Montz, resigned due to illness
Area III rep, Janna Wicks, resigned, retiring
Area V, open

We have enough members for a quorum.

Meeting began at 9:05 a.m.

President David Short welcomed everyone followed by the Pledge of Allegiance.

Roll was taken.

Secretary, Becky informed everyone of Area II rep, Linda's illness & reason for her resignation. Becky has also chosen to not rerun for OSNA board Secretary.

Consent Agenda:

a) A motion was made by Kim to approve the consent agenda as written. The motion was seconded by Marcie. The board voted. The motion carried.

b) Area Reports:

David will get a letter out for the area reps. His letter will be submitted to the records. David would like all of the area reps to have their pictures and reports on line so that members will know who their reps are and also what is going on in their areas.

Old Business:

1. Bi laws ---- Cindi

The board voted to change the bi laws at our last meeting but we need to do a more thorough review of them before we put them up for a vote by the members. There is no time line restriction on the bi laws. David brought up the Vice President position discussed at our last meeting. We need more consistent leadership. We step out of office just as we are beginning to know what is going on. Leadership begins with our area reps and they need to work up into the higher offices on the board. We discussed area reps at large but the topic was tabled for now. David appointed legislative chair, Janet Beer to help with the revision of the bi laws. David & Janet will get with Linda Aljets and get the current information on the bi laws. Janelle will update the website on the bi laws for quick reference when David gets her the current information.

2. Website update ---- Janelle

All of the current conference information is on the website. We need to get a description of conference classes on the grid on line so that members can see what classes are available for them. The conference packet will also have the class descriptions. There is a 4- hour, two day class this year for front line members. Food Service Assistance -- You Are Important. It begins on Friday from 3-5 p.m. and continues on Saturday. Janelle has purchased Face book and Twitter for the OSNA website to update our social media. Janelle will check into SNA also for updates. Janelle will do two computer classes at conference. There were discussions to change pages on our website for better flow and organization. Janelle will work with David on these changes. Kudos's to Janelle for a great job on the website.

3. State Conference Planning

David & Marcie met with the conference center people on January 28, 2011.

SNA President, Nancy Rice will be here for our conference. She will arrive on Thursday, March 10th. David will also invite our new Northwest Regional rep, Ariane Shanley to attend our conference.

A) Industry Booths ---- Dave Harvey

We have 21 booths still open at this time, but should fill in February. ODE and ODA have booths. 86 booths have been sold and we have \$55,200.00 committed. We have a potential for 107 booths. Dave needs 100 copies of our conference programs for our vendors. Thursday, March 10th, Dave will have our conference banners delivered. Dave will ask FSA and SYSCO for bags and trinkets for the bags for conference. Dave will get with the vendors about our raffle this year, instead of donating baskets and gifts, like in the past, to donate money to help us buy a few larger gifts to raffle at Saturday's banquet. Sysco is donating the produce for our nutrition break on Saturday. We will recognize this in our program and at our conference ceremonies.

B) Election Booths ---- Lisa

Our voting booth will be set up on Friday

Open positions are: President-Elect, Secretary, Area's I, III, and V. David will send out an email to the membership for open offices on the board. Lisa needs bio's and pictures no later than February 18, 2011. Lisa will get this information to Janelle to post on the website.

Possible members for offices:

President- Elect, Pam Suyematsu

Secretary, Kim Lindquist

Area I, Diane Wiley, Cindi will contact.

Ellen Christiansen, Kim will contact.

Area II, Lynne Duda, David will contact Lynne to appoint her to finish out Linda's term.

Area III, Garrett Cole, Cindi will contact.

Area V, Troy Vennewitz from North Wasco, David will contact.

Pam will check in her area for a rep to finish out her term. Jean Dean from Baker City is a possibility. If Jean will accept, David will appoint her to Area VI.

Janet and Cindi will write up a Vice President position job description and put it on the website.

We will post a ballot for Vice President at conference to be voted on. If the members vote to have a Vice President on the board, Lisa will run for this position. If Lisa gets this position, Lisa will

find someone in her area to complete her term as Area rep and David will appoint that person as Area IV. We will give an incentive ticket to members to vote. This incentive will be noted on the website next to the pictures and bio's of the electee's.

C) Raffle Update ---- Marcie
Friday Night, March 11, 2011
No Silent Auction

1) 50/50 raffle, members buy tickets. The winner gets ½ of the money the other ½ goes to the School Nutrition Association Foundation from the State of Oregon. We will give the money to President Nancy Rice. The drawing will be at the ½ hour band break Friday night. Kim Lindquist will be in charge of the raffle

2) Suzann Kayser from industry will do games. The new minute to win it. Industry will donate prizes for this activity.

3) OSNA will have an activity table Friday night. Decorate your own Chef's hat. Lisa will ask Sysco to donate the hats. Becky and Pam will be in charge of this activity. We will have 2 tables. Board members will donate decor for the hats. Becky will send out a reminder to the board before conference.

4) Chapter donation baskets will be in monetary form this year along with the money from the vendors to help the board buy three large door prizes. The chapter or area that donates the most money will be recognized at a conference. There will be a blurb on the website about this. These gifts will be raffled off at Saturdays dinner. Lisa will get these gifts and set up a display on Friday.

5) Theme: School Lunch on The Red Carpet

We need stations, a platform and the red carpet. David and Marcie will check with Pemco for these items and also the pipe and drape for the tables. Lisa will get an Oscar to use. David and Sharon will MC the red carpet. Cindi has a photographer lined up to take pictures. Cindi and Janelle will do a video and random pictures of Friday nights activities to post on the website.

6) We will NOT do a cookie contest, a costume contest, or a Wellness walk this year.

Saturday, March 12, 2011

A change of format. More like ANC

7:30 – 8:30 a.m.. Buffet Breakfast

8:30 – 10:30 a.m.. Opening ceremonies, Installation of officers by SNA President, Nancy Rice, Keynote Speaker, DR. Keith Ayoob.

10:30 a.m. – 2:30 p.m.. Food Show (10:30- 11:30 Directors only)

10:30 a.m. – 2:30 p.m.. Education classes

11:30 a.m. – 12:30 p.m.. Nutrition break, donated by SYSCO

2:30 p.m. – 3:15 p.m.. Speaker, SNA President, Nancy Rice

3:15 p.m. – 5:00 p.m.. Closing ceremonies, raffle and buffet dinner at 4:00 p.m.

D) Packets

We will meet at 3:00 p.m. on Thursday, March 10, 2011 at the conference center to put our bags together. Marcie suggests that we do a notebook style program with our logo on as our conference program. David will look into this.

E) Gift Bags

Kim will be in charge of getting the gift bags for our Keynote speaker and SNA President, Nancy Rice. The board set a limit of \$50.00 for each gift.

F) Conference Duties

a) Registration, Becky and Kim

Friday: 8:30 a.m. – 4:00 p.m..

Saturday: 7:30 a.m. – 8:45 a.m., 10:30 a.m. – noon

b) Election Table, Lisa

Saturday gifts display table, Lisa

c) Flowers, Marcie

d) Evaluations, Kim

Turn into win a paid registration to next years OSNA conference.

G) Past Presidents Roll

The Past Presidents (Cindi) will help legislative chair, (Janet) to write up a job description for a Vice President position on the OSNA Executive board to be voted on by the members at this conference. Cindi will also help Janet and David with the bi law revisions. The Past President will assist the current President and President-Elect with conference as needed.

H) Next Board Meeting

Saturday, March 12, 2011

6:00 -7:00 p.m.

Pringle Creek Room

Salem Conference Center

New Business:

A) Budget Update, Cindy

As of this meeting, January 29, 2011 we have \$53,000.00 and the taxes are done. We also have \$22,000.00 in our money market account. We will donate \$200.00 to the Global Child Nutrition Foundation. A motion to do this annually was made at a previous meeting. (See Motion, May 15, 2010).

B) Legislative Update, Janet Beer

Child Nutrition Re-authorization highlights. Print out submitted to the minutes. Janelle will put a line on our website for this information for our members to make comments for legislation. We have until April 13, 2011 to comment to USDA.

The board discussed Janet's handout. Janet will take our top three priorities to LAC from Oregon in March 2011.

1. Funding is not sufficient.
2. Nutrient Standard Menu planning.
3. Sodium content.

Other items discussed, either change it or fund it. Move corn and peas to a different group. Local decisions, not Federal. And a social justice issue.

C) Membership

As of December 2010 we have 444 members.

Our target goal for 2011 is 451 members

D) Elections

Open offices on the OSNA board:

Pres-Elect, Vice President ?, Secretary, Areas I, III, and V.

Conference Attendees:

LAC – Washington, D.C. March 5-9, 2011

David Short, Janet Beer

NLC – Colorado Springs, Colorado. April 28-30, 2011

David Short, Marcie Christiansen, Becky Grubb, Cindy Longway

Area II, Open, Area IV, Lisa Fisher, Area VI, Pam Suyematsu

Becky will not be attending.

ANC – Nashville, Tennessee. July 10-13, 2011

David Short, Marcie Christiansen, Becky Grubb, Cindy Longway

Area I, Kim Lindquist, Area III, open, Area V, open

Washington State Conference in Vancouver, Washington. July 25-27, 2011

Not discussed at this meeting.

Meeting adjourned at 2:16 p.m.

OSNA Secretary

Becky Grubb