

OSNA Executive Board Meeting
May 15, 2010
Embassy Suites
Portland, Oregon

President Cindi Hiatt-Henry presiding.

Board members present:

Past President, Dave Harvey, President, Cindi Hiatt-Henry, Pres-Elect, David Short, Secretary, Becky Grubb, Treasurer, Marcie Christiansen, Area I Rep, Kim Lindquist, Area V Rep, Cindy Heater-Judah, Area VI Rep, Pam Suyematsu. Guests, incoming Treasurer Cindy Longway and Jannelle Bennett-Gossett.

Members absent: Area II Rep, Linda Montz, Area III Rep, Janna Wicks, Area IV Rep Lisa Fisher.

We have enough members for a quorum.

Meeting began at 9:05 a.m.

President Cindi welcomed everyone and led the Pledge of Allegiance.

Roll was taken.

CONSENT AGENDA

Cindi went over our meeting's consent agenda.

It was noted that Pam has recruited (13) new members from her area and (1) renewed membership. President Cindi reports that we began the year with 432 members and are currently over 500 and that Oregon has a 98% membership retention rate. Way to go Oregon.

Marcie says that we came in under budget for our State conference all though we missed some items in planning, like our buffet breakfasts and our pre conference lunches. That would be approximately \$1200.00. The Salem Conference Center was the best location financially for our conferences, especially our local arrangements and providing the best services for us. Marcie suggests that we have a committee to audit our financial records annually. President Cindi appoints Past President Dave Harvey and Area I Rep, Kim Lindquist to this committee. These (2) positions will be our financial auditors.

A motion was made by Kim to approve the consent agenda as written. The motion was seconded by Marcie. The board voted. Motion carries.

NEW BUSINESS - DISCUSSION

1. Parliamentary Procedures

President Cindi & Pres-Elect, David shared a power point educational presentation that they learned at National Leadership Conference, presented by SNA Past President, Katie Wilson. The board received a hand out of Standardized Rules for Success. We need a copy of Roberts Rules of Order.

2. Website

Our website is not being updated. It needs a lot of improvement. Our current Webmaster is paid through December 2010. President Cindi appoints Jannelle Bennett-Gossett as our new Webmaster. Our meeting agenda needs to be on the web prior to our meetings. Our website needs to be kept current for our members. Our Domain name, (OSNA) expires in July and needs to be renewed so that we don't lose it. Cindi appoints David to write a letter to our current Webmaster that effective May 31, 2010 those services will be discontinued. David makes a (3) part motion.

1- Appoint Jannelle Bennett-Gossett as our new Webmaster.

2- Renew our Domain name (OSNA).

3- Discontinue our current Webmaster.

Cindy Heater-Judah seconds the motion. The board votes, motion carries.

A copy of David's letter will be in the records.

3. Bylaws

Copies of our proposed bylaw changes were given to the board. Our bylaws need to be reviewed every year. There was much discussion on proposed changes. We need to do more research. Bylaws were tabled until the end of June.

4. Donations

Cindy Heater-Judah makes a motion that we add a line item to our budget for donations to our National Organizations. (i.e., L.A.C, Global Child Nutrition Foundation). Dave seconds the motion. An amendment to the motion is made by Marcie not to exceed \$2,000.00. The amendment is seconded by Kim. Board votes. Motion & amendment carries.

ANC is not having a silent auction this year. They are doing a School Nutrition Foundation special event called, "Puttin on the Glitz." A motion is made by Marcie that members going to ANC participate in this event and that OSNA donates \$500.00. Becky seconds the motion. The board votes. Motion carries.

5. Past President vs: Vice President

Discussion on this topic brings many ideas. A four-year position effective when our bylaws are revised, voted on and passed. We need a specific duty outline for this position. The Past President could be a mentor. This item is tabled for further discussion until our October 2010 meeting.

6. Rates for State Conference/ vendor booths

Discussion is that we keep our State conference registration fee still at \$125.00 to keep our members coming. If we raise our fees for this, we need to have more front line classes to keep an interest for them. We could have a pre conference class charge to cover the cost of meals provided. Raise our Vendor booth charges \$50.00 from \$600.00 to \$650.00.

7. Keybank, OSNA new Treasurer

At our Salem conference, Cindy Longway was elected as the new Treasurer and confirmed to the position of OSNA Treasurer. Cindy Longway will be added to both of our Keybank association banking accounts, (checking and money market).

OLD BUSINESS

Change of site for Conference

As voted on by the board, our State conferences will be at the Salem Conference Center in 2011 & 2012. David, Cindi & Marcie will go to the conference center to follow up on our 2011 conference. When we contract our conference sites, they need to be multi year contracts, but only (3) years out.

Robert Frazer - Conference site planner

Cindi feels that we have enough experience on the board to plan our conferences and find locations. Cindi will write Robert a letter that beyond his contract of 2012 his services will no longer be required. A copy of Cindi's letter will be submitted to the records.

Past President, Dave Harvey thanks the board for all of their help the last (3) years of his offices. The board unanimously thanks Dave for his leadership, expertise and commitment.

Meeting adjourned at 12:38 p.m.

Becky Grubb

OSNA Secretary