

OSNA Executive Board Meeting  
March 14, 2010  
Salem Conference Center  
Salem, Oregon

President Cindi Hiatt-Henry presiding.

Board members present:

Past President, Dave Harvey, President, Cindi Hiatt-Henry, President-Elect, David Short, Secretary, Becky Grubb, Treasurer, Marcie Christiansen, Area I Rep, Kim Lindquist, Area II Rep, Linda Montz, Area III Rep, Janna Wicks, Area IV Rep, Lisa Fisher, Area V Rep, Cindy Heater-Judah, Area VI Rep, Pam Suyematsu, SNA Northwest Regional Director, Gail Andrews.

We have enough members present for a quorum.

Meeting began at 10:15 a.m.

President Cindi welcomed everyone and led the Pledge of allegiance. Cindi then thanked Gail for being here at our conference and installing the new officers. Roll call was taken by Becky.

Meeting Agenda:

- A. Review & document suggestions for next years conference.
- B. Review conference survey feed back from members.
- C. Upcoming conferences.
- D. Next meeting.

A. Review of Conference

1. Janna: High ratings for Conference facility & hotel staff. Great keynote speaker. On a low note, no food for the Friday classes. Unorganized breakfast for Saturday morning. Confusion on the Saturday night door prize drawing. Suggestions that we only pass out the same amount of door prize tickets that are signed up for the banquet or that we pass out both sides of the tickets at the door & the members are responsible for putting their ticket in the drawing box.

2. Gail: A nice conference. Gail was pleased at how many members were present, percentage wise as to the number of members Oregon actually has. A great location & facility. Gail would like to see (3) national awards from the state of Oregon next year.

A) Louise Sublette, a Certified manager. A 12 page documented project.

B) Heart of The Program, a Certified employee nominated by anyone.

C) Director of The Year, Cindi suggests Lynn Duda from Willamina.

The Louise Sublette Award & the Director award is paid by SNA to go to ANC. It has been (8) years since Oregon has had any national recognition. All information for the awards is on the SNA website.

Our OSNA bylaws need to be revised & voted on by the board & a copy submitted to SNA by September 2010.

LAC. We need someone to go (2) years in a row, either, President or President-Elect & our

legislative chair so that we can stay more involved and on top of the issues.

3. Cindy Heater-Judah: The quality of food was excellent, especially Saturday night. We need an information table & someone to man it. The description of the breakout classes needs to be in our conference program.

4. Pam: No Summer conference. People are too busy & some people work summer jobs. The Serve Safe class was just a review before the test. Participants need to know that they have to study the books ahead of time. Friday night there were a lot of members self registering. We need a sign on the table stating registration times when no one is there. Positive feedback on the name tags and the recycling of them. We need the Board members positions on the name tags.

5. Becky: Great facility, delicious food. On a low note our Friday fun night. There was too many side hospitality rooms. Some first timers impression of lunch ladies gone wild was not a good one. Cindi says that we will discuss Friday night activities at a future meeting.

6. Linda: Great vendors show. Our vendors say that 4 ½ hours is too long. We will discuss this further at our next meeting.

7. Kim: The evaluations that we have received show that the members really enjoyed the vendors and that the Parade of vendors was a great addition. We need more classes for front line people. Our registration form needs to be revised.

8. Lisa: Lots of positives already mentioned. A negative was that there was not enough parking. Dave says that there were (2) parking structures available but the board and the members were not aware of this. In 2012 when we come back we will make sure that everyone knows this.

9. Dave H: \* Cindi appoints Dave as our vendor chair. Dave accepts this position.\* We need names printed on both sides of the name tags. We need to solicit Directors for suggestions on conference classes for their members, especially front line people. Cindi will send out via E-mail requests for feedback on the conference & also suggestions for classes.

10. David S.: Our vendors would like to attend some of our classes. We will discuss this further at our next meeting. Our web page is very confusing. On Saturday after classes there is nothing going on until the banquet. People are leaving & not coming back. Suggestion that we have the banquet earlier, maybe 5:00 p.m. Have our Friday night with our live band & fun night and Saturday night just the dinner & installation of officers. We will discuss these options further at another meeting.

11. Cindi: Cindi would like to form a committee to return to this conference center within the next month to discuss our highs & lows of this conference with the Conference Center staff. Cindi will choose the committee.

12. Marcie: The Best conference attendance ever. Marcie will have a full financial report for us at our next meeting.

B. Conference Survey Feed back:  
Kim will compile information for our next meeting.

C. Upcoming conferences:

Members of the board feel that the phone conference call was too hard to hear & you really couldn't tell who was talking.

See suggested calendar for state officers, section 4, of the Blue Book.

Leadership Conference.

The information Cindi gave us on the phone was from SNA's Blue Book of Guidelines page 85. It states that specific board members go to the conferences and that newly elected officers go to leadership. President, President-Elect, Secretary & Treasurer. The board feels that the Leadership conference has more value & is more beneficial to the board.

Who is going to Leadership:

Cindi, David Short, Marcie. Areas 1, 3, & 5. Kim, Janna, & Cindy Heater-Judah.

Becky is not going due to a conflict in time. Incoming Treasurer, Cindy Longway will go in Becky's place. Janna will take minutes for Becky if the board has a meeting there. Marcie will do everyone's registrations & make hotel reservations.

D. Next Meeting:

May 14<sup>th</sup> & 15<sup>th</sup>, 2010

Bend, Oregon

Marcie will make reservations.

Meeting adjourned at 11:37 a.m.

For the good of the order

Becky Grubb

OSNA Secretary