

OSNA Executive Board Meeting  
January 30, 2010  
Salem Conference Center  
Salem, Oregon

President, Cindi Hiatt-Henry presiding.

Board members present:

Past President, Dave Harvey, President, Cindi Hiatt-Henry, President-Elect, David Short, Secretary, Becky Grubb, Treasurer, Marcie Christiansen, Area I Rep, Kim Lindquist, Area II Rep, Linda Montz, Area III Rep, Janna Wicks, for Mary Hicks, Area IV Rep, Lisa Fisher, Area V Rep, Cindy Heater-Judah, Area VI Rep, Pam Suyematsu, Membership Chair, Linda Aljets.

We have enough Board members present for a quorum.

Meeting began at 8:45 a.m.

President, Cindi welcomed everyone and the Pledge of Allegiance was lead by President-Elect, David Short. Roll call was taken by Secretary, Becky Grubb.

The meeting proceeded as follows:

Consent Agenda: Cindi

All copies of the consent agenda were E-mailed to all board members prior to our meeting. All hard copies are in the minutes.

A. Area reports

B. Legislative report

Area V Rep, Cindy Heater-Judah reports that the Central Oregon School Nutrition Association Chapter in Bend has been reactivated and that she installed the new officers. Membership Chair, Linda Aljets says that a formal list of the officers and ten active members names need to be submitted to Ellen Wilson at SNA to reactivate the chapter. Cindy will submit this information.

Marcie makes a motion to approve the consent agenda. David Short seconds the motion. The board votes, the motion carries.

Old Business: Cindi

A) Conference Center Tour

Theresa Greco is our contact for the conference center and for our conference. Theresa took us on a tour of the facility. We all feel it is a great place for our conference. It has a National Conference feel.

B) Conference Updates

1) Rooms

89 rooms have already been booked. Some members feel the cost is too high at the conference center and are looking at other hotels in the area. Cindi will talk to the conference center to see what we can do.

2) Friday, March 12, 2010

Classes:

Pres-Elect, David Short has the National Restaurant Association Serve Safe Certification Class set up. The certification is good for five years. The cost to members is \$99.00. We need a minimum of 10 people by February 15<sup>th</sup> for this class to be held.

NFSMI, National Food Service Management Institute, 6-hour class is also set. This class pertains to the food buying guide.

ODE, Summer program with Barbara Cracknell

Registration & voting for Friday, March 12<sup>th</sup> will be in (2) time slots.

8:00 a.m. and 2:00-6:00 p.m.

Our Vendor Reception will be from 7:00-10:00 p.m.

3) Conference Vendors

Dave Harvey will check in our vendors. We have a possible total of (93) vendor booths. 85 have currently been sold. Vendors must pay before our conference. Dave will check with our vendors for door prizes, silent auction baskets and gifts for our bags.

Dave is working on our Conference Program

4) Conference Bags

Lisa, Cindy & Pam will be our bag lady's committee. We have 150 OSNA bags left from last year. FSA has donated 150 bags. Janna has 200 bags from Pacific North West Gas. Our committee will get goodies to put in our bags. Our bags will be put together Thursday night after dinner.

5) Nominations

Lisa will be in charge of nominations & voting. Area's for election this year are: President-Elect, Treasurer, Area's 2, 4, & 6.

Due to Mary Hick's resignation, area III is vacant. The board appoints Janna Wicks to complete the Area III term for next year. A motion is made by Dave Harvey to appoint Janna. The motion is seconded by Marcie Christiansen. The board votes. The motion carries. Janna will be our Area III Rep.

Lisa needs pictures and a brief bio of all nominees by February 20<sup>th</sup>.

Marcie is running for President-Elect and Cindy Longway for Treasurer. Linda, Lisa & Pam are rerunning for their Area's.

Lisa has a fun suggestion for conference. A Breakfast Cookie Contest. The recipe has to be from scratch and have all the nutritional values and the recipes available. There would be a judging panel. The prize would be a free registration for next year's conference. The board feels that this is a great idea. Lisa will be in charge of this project.

6) Conference Date Change

The Board discusses a possible date change for our State Conference. Many feel we would have

a better turn out if it were during the summer and not conflicting with school days. Dave Harvey suggests that we possibly combine it in the fall (October) with the Industry Seminar. Marcie will talk to Industry first on the conference change dates. Dave will put a form in our conference book to get feed back from the general membership. Cindi will address this issue at opening ceremonies. We will see how the total membership feels before we pursue this change.

#### 7) Conference Classes

The descriptions for our classes need to be specific for our front line interests, like at National. Kim suggests a 10:00 a.m. WOW class that will entice members before the food show opens for them at 11:00 a.m. Dave has already put in a class for members at this time slot.

Farm to School is a real issue. There is no plan of action. It is the same information over & over. We will set up a table for information on farm to school instead of a class. Lisa will check to see if she can get a speaker for a Gluten Free class in this time block. This would be more beneficial for our members as this is becoming another issue in nutrition.

Next year we will try to sponsor the Credentialing Class. Cindi will recognize our credentialed members at opening ceremonies.

Class Schedules: see the forms that we revised.

Saturday registration & voting will be from 7-8 a.m. and again from 9:45 till noon.

The food show will run from 10:00 a.m. to 2:30 p.m. (10:00-11:00 a.m. for Directors Only.)

We will flip flop Diane Weber's last (2) classes to see if we can get more participation at the end of the day.

4:00-6:30 p.m. will be free time before the dinner hour.

We will not have a breakfast on Sunday.

#### 8) CEU'S for conference

We will have a one-page printout in our conference program.

1 hour for opening ceremonies & keynote speaker, 1 hour for the food show, 1 hour for each class. Friday's pre-conference classes, NSFMI is 6 hours and the Serve safe class is 10 hours.

1 hour = 1 CEU. Linda Aljets says that the registration form is proof for SNA.

#### C) Conference Assignments:

Janna:

Ribbons, Certified, Directors, first timers, SNS (4).

Silent Auction & Raffle, set up Friday

Tee shirt sales & Flowers

David Short:

Gifts for presenters

Baskets for Gail & Diane Weber, (keynote speaker)

Dave Harvey says that we have the Governor's Suite as a complimentary room. We will use it as our hospitality room.

Kim:

Print name badges for Marcie  
Compile conference feedback survey

Marcie:  
Board shirts  
Lanyards

Dave Harvey:  
Conference Banners

Kim, Becky, Linda, Marcie, Pam & Cindy will help with the registration, voting, silent auction & screaming raffle tables on a rotating basis. Times to be determined Thursday night.

#### NEW BUSINESS:

a) New appointee for technology

Cindi appointed Janelle Bennett Gosset from Hillsboro. Janelle is volunteering.

Our website is looking good. Cindi and both Dave's are keeping it updated.

Marcie said that, Janelle is the Tech for food service at Hillsboro and a liaison for the district. She is very knowledgeable.

Linda Aljets say's that we need to be very careful of legalities, Janelle could use Hillsboro School District as a resource.

b) Membership & Chapter updates: Linda Aljets

As of December 2009 we have 429 members. It used to be 507. Economic times are a factor.

We have (3) active chapters, & possible St. Helen's & Lind. In 1997 we had 24 active chapters.

A chapter consists of 10 SNA active members & 3 officers. Pres, Pres-elect, Secretary/Treasurer.

A chapters bylaws must be compatible with State & National.

SNA has a Star Membership program, if you recruit (7) new members. There is a breakfast held at ANC.

Oregon's Spring membership goal is 30 new members per Ellen Wilson at SNA.

We have (4) State members that are credentialed.

We have 68 state members that are certified.

The Healthy Edge certification Class is back on line & costs \$65.00

Certification Requirements are:

2-10 hour classes. Serve Safe & healthy Edge.

6- CEU's per year

Members are required to keep their own records for a possible audit by SNA.

Cindi suggests to get more regional active chapters that OSNA give a chapter start up fund.

We will discuss this more after conference is over.

c) Bylaws: Linda Aljets

In 1996 called a Red Book

In 1997 called a Blue Book

In 2007 the name change to Handbook

Linda gave out handouts to all board members. A copy is in the minutes. We will discuss further at our next board meeting. SNA's Bylaws are now the Governing Rules.

d) Donation for GCNF (Global Child Nutrition Fund)

The LAC Gala is \$2000 per table or \$200 per person.

LAC is more Industry than School District. Cindi suggests that we give a total donation of \$100 from the State of Oregon. Cindi makes a motion, Kim second's the motion. The board votes. The motion carries.

Marcie asked if we could advance money for Robin Stromberg, our Legislative chair, to go to LAC.

The board agrees.

CONFERENCE:

Thursday: March 11, 2010

Dinner & Stuff bags

Friday night: March 12, 2010

Hospitality room

Hors d'oeuvres

Wii Bowling & Wii Guitar Hero

Industry will raffle off a Wii bowling & a Wii fit

Saturday: March 13, 2010

As scheduled

Keep E-mails open & communicate

Marcie makes a motion to adjourn. Cindy Heater-Judah seconds.

Meeting adjourned at 1:20 p.m.

For the Good of the Order

Becky Grubb

OSNA Secretary